

Hempstead Commerce and Civic Association
Executive Board Meeting
Tuesday June 4th, 2024

Board Members: Cheryl Hardwick - Present	James Garfield - Present
Melissa Hegemeyer – Present	Vicki LeBlanc - Present
Katherine Ward – Present	Thomas Payne - Absent
Raul Villarreal – Absent	Kenneth Pilcher - Present

Call to Order:

President Cheryl Hardwick called to order the Executive Board Meeting of the Hempstead Commerce and Civic Association at 5:53 P.M. on Tuesday, June 4th, 2024.

Roll Call of Board Members:

President Cheryl Hardwick called roll call for the HCCA Board Members. President Cheryl Hardwick, Vice President Melissa Hegemeyer, Secretary Katherine Ward, Board Members James Garfield, Vicki LeBlanc, and Kenneth Pilcher were all present. Treasurer Raul Villarreal and Board Member Thomas Payne were absent.

Approval of Board Minutes for May 7th, 2024:

Board Member Kenneth Pilcher made a motion to accept the May 7th, 2024, minutes and a second motion was made by Board Member Katherine Ward. A vote was taken, and the motion carried.

Report on the Cinco de Mayo Celebration:

President Cheryl Hardwick reported that the Cinco de Mayo Celebration that had been held on Saturday, May 4, 2024, was a great event for the St Katharine’s Drexel Catholic Church that they had made a profit of \$15,134.00. She thanked the volunteers that helped with the Cinco de Mayo Celebration.

Report on the Memorial Day Parade and Program:

President Cheryl Hardwick reported that the Memorial Day Parade and Program went very well. She thanked all the volunteers that had come on Sunday afternoon to put up all the flags to line the streets and for those that had help pickup everything after the program.

Updates with the Hempstead Chamber of Commerce for the Watermelon Festival:

President Cheryl Hardwick reported that Samantha Glover with the Hempstead Chamber of Commerce had help to pickup the flags after the Memorial Day Program and it was greatly appreciated. Board Member Kenneth Pilcher will follow up with Ben Tibbs are getting the signed contract back on our agreement with the Hempstead Chamber of Commerce to pay them for the use of the 1/3 of the block for the carnival for the Watermelon Festival and he will remind them to be sure that the grass is moved before the carnival moves in.

Report on the May HCCA Quarterly Event on Thursday, May 30th, 2024.

Board Member Kenneth Pilcher reported that the guest speakers for the HCCA Great Ideas Speaker Series and Social Event were HEDC Director Ramiro Bautista, PH. D., and County Extension Agent Z'Aundria Warren. The turnout was small but they both gave some great information for upcoming businesses coming to Hempstead and events coming to the Waller County Extension Office.

Approval for the Payment to the Waller County Express Invoice for \$520.00:

The HCCA needs to pay the invoice to Waller County Express in the amount of \$520.00 for advertising. The advertising invoice included the Easter in the Park, Memorial Day, Watermelon Festival Royalty Contest, and the Great Ideas Event. A motion was made by Board Member Kenneth Pilcher to approve the payment to Waller County Express in the amount of \$520.00 and a second motion was made by Secretary Katherine Ward. A vote was taken, and the motion carried.

Approval for the Payment to Roy W. Wiesner, CPA in the Amount of \$1,075.00 for the 2022 HCCA Federal Income Taxes Filed:

The HCCA needs to pay the invoice to Roy W. Wiesner, CPA in the amount of \$1,075.00 for the filing of the HCCA's 2022 federal income taxes. A motion was made by Vice President Melissa Hegemeyer to approve the payment to Roy W. Wiesner, CPA in the amount of \$1,075.00 and a second was made by Board Member Kenneth Pilcher. A vote was taken, and the motion was carried.

Watermelon Festival Updates and T-Shirt Decision:

President Cheryl Hardwick reported that HCCA would be ordering 300 Watermelon Festival T-Shirts and if we wanted to order the better and cooler shirts it would be an additional 65 cents per shirt for a total of \$195.00. A motion was made by Board Member James Garfield that we go with the better quality of shirts for an additional total of \$195.00 and a second was made by Board Member Vicki LeBlanc. A vote was taken, and the motion carried.

Watermelon Festival Sponsorships:

President Cheryl Hardwick reported that her and Vice President Melissa Hegemeyer were working extremely hard on getting business sponsorships for the Watermelon Festival. She said they could use some additional help with getting sponsors. Board Member Vicki LeBlanc volunteered to help as well as Board Member Kenneth Pilcher. Board Member Kenneth Pilcher said that he will get with the Trustmark Bank to see what sponsorship the bank would like to give and report back to us at the next board meeting.

Discussion on Not Having a HCCA July Monthly Meeting for Tuesday, July 16th, 2024.

The board discussed and agreed to not having a HCCA July Monthly Meeting due to it being the same week as the Watermelon Festival. A motion was made by Board Member Vicki LeBlanc that we do not have a July HCCA monthly meeting and a second was made by Secretary Katherine Ward. A vote was taken, and the motion carried.

Old Business:

No old business.

New Business:

President Cheryl Hardwick discussed with the HCCA Board that we would be needing to purchase prizes for the Watermelon Festival Royalty contestants, and we could use the HCCA card to purchase gifts needed. A motion was made by Secretary Katherine Ward that we agree that the HCCA credit card can be used to purchase gifts needed for the Watermelon Festival Royalty contestants and a second was made by Board Member Kenneth Pilcher. A vote was taken, and the motion carried.

Next HCCA Board Meeting Scheduled for either Tuesday, June 25th, or July 2, 2024:

President Cheryl Hardwick discussed with the HCCA board if they would like to move the July HCCA Board meeting from July 2, 2024, to Tuesday, June 25th, 2024, due to the Fourth of July Holiday. The HCCA Board agreed to move the meeting due to the holiday week.

Adjourn:

Secretary Katherine Ward made a motion to adjourn the meeting and a second motion was made by Board Member Kenneth Pilcher. A vote was taken, and the motion carried. The meeting was adjourned at 6:19 P.M.

Submitted by Secretary Katherine Ward _____

Approved and signed by President Cheryl Hardwick _____