

Hempstead Commerce and Civic Association
Executive Board Meeting
Tuesday, October 10, 2023

Board Members: Cheryl Hardwick - Present
Megan Avery – Absent
Katherine Ward – Present
Vicki LeBlanc – Via Telephone

Melissa Hegemeyer - Present
Kenneth Pilcher – Via Telephone
Thomas Payne – Absent

Call to Order: President Cheryl Hardwick called to order the Executive Board Meeting of the Hempstead Commerce and Civic Association at 6:22 P.M. on Tuesday, October 10, 2023.

Roll Call of Board Members: President Cheryl Hardwick called roll call for all the HCCA Board Members. Board Member Treasurer Megan Avery and Board Member Thomas Payne were absent. Board Member Vicki LeBlanc and Board Member Kenneth Pilcher called in for the meeting.

Approval of Board Minutes for September 5th, 2023: A motion was made by Vice President Melissa Hegemeyer and a second by Board Member Kenneth Pilcher that we accept the September 5th, 2023, Executive Board Minutes that were submitted by Secretary Katherine Ward. A vote was taken, and the motion carried.

Discussion on the HCCA Taxes Filed by Roy Weisner CPA: President Cheryl Hardwick stated that the HCCA 2021 Taxes had been filled and the cost of the preparation was \$1,000.00. A motion was made by Board Member Vicki LeBlanc and a second by Board Member Kenneth Pilcher that we pay Roy Weisner CPA for the cost of the tax preparation. A vote was taken, and the motion carried.

Discussion on the HCCA Float Buildout and Where to Store It: The discussion on the HCCA float buildout was tabled, due to Treasurer Megan Avery not being present at the meeting. President Cheryl Hardwick has sent an email to her, but not heard back from her. Vice President Melissa Hegemeyer will contact On My Way Storage to see what the cost would be to store the HCCA float there. President Cheryl Hardwick suggested that we might could trade out a HCCA Membership or showing them as a sponsor.

Discussion on the HCCA Appreciation Dinner: The date for the Annual HCCA Dinner is set for Tuesday, November 14th, 2023, at 6:00 P.M. at the St Bartholomew’s Episcopal Church, located at 811 14th Street, Hempstead, Texas. President Cheryl Hardwick asked for approval to purchase

tablecloths for the dinner in the amount of \$120.00. A motion was made by Vice President Melissa Hegemeyer and a second by Secretary Katerine Ward that we approve \$120.00 to purchase tablecloths for the dinner. A vote was taken, and the motion carried.

The board discussed getting a caterer for the event and Classic Events of Hempstead, Texas was decided on. A motion was made to use Classic Events and serve chicken by Board Member Kenneth Pilcher and a second was made by Board Member Vicki LeBlanc. A vote was taken, and the motion carried. President Cheryl Hardwick talked about the Hempstead Theatre Company doing a live play for the dinner and suggested that we donate \$600.00 to the club.

A motion was made by Vice President Melissa Hegemeyer and a second by Board Member Vicki LeBlanc that we donate \$600.00 to the club. A vote was taken, and the motion carried.

Upcoming Festival of Lights Discussion: The Festival of Lights will be held on Saturday, December 9th, 2023, from 2:00 to 8:00 P.M., depending on the weather. Board Member Thomas Payne has volunteered to be the Chairman for the vendors and all the forms are on the HCCA website. Vice President Melissa Hegemeyer has volunteered to oversee the sponsors for the trees. Dustin and Julie Stanley have volunteered for judging the home, business, and tree contest. HCCA member Sheryl Ha has volunteered to be the chairperson for the Festival of Lights Parade and the parade will begin at 6:00 P.M. President Cheryl Hardwick has already submitted all the paperwork to the City of Hempstead for the parade.

Approval to Pay President Cheryl Hardwick for HCCA Charges: President Cheryl Hardwick presented the HCCA Board with copies of bills that she had personally paid for the HCCA in the amount of \$1,207.77. A motion was made by Board Member Kenneth Pilcher and a second by Board Member Vicki LeBlanc for HCCA to reimburse President Cheryl Hardwick for the bills that she had personally paid. A vote was taken, and the motion carried.

Old Business: No old business.

New Business: President Cheryl Hardwick asked the board for approval to purchase a roll of stamps that are needed for HCCA business in the amount of \$66.00. A motion was made by Board Member Vicki LeBlanc and a second by Board Member Kenneth Pilcher giving President Cheryl Hardwick the authority to purchase a roll of stamps for HCCA. A vote was taken, and the motion carried.

Adjourn: Board Member Vicki LeBlanc made a motion to adjourn and a second was made by Board Member Kenneth Pilcher. A vote was taken, and the motion carried. The meeting was adjourned at 6:38 P.M.